

SCHEDULE OF DEPOSITS AND FEES
ST. LOUIS COUNTY CIRCUIT COURT, PROBATE DIVISION
Effective January 1, 2017

General Information:

1. Available Newspapers for Publication:

- a. Missouri Lawyers Media (formerly St. Louis Countian)
- b. St. Louis County Legal Ledger

c. Legend for Cost – Publication Required

- i. **B** – both
- ii. **MLM** – Missouri Lawyers Media (Countian)
- iii. **LL** – St. Louis County Legal Ledger

2. Deposits – required at time of filing:

- a. Include 1 certified copy of order; letters; or judgments unless otherwise noted.
- b. Include publication costs when required
- c. Include Fees for Court Appointed Attorneys on Adult and Minor Guardianship and/or Conservatorship Proceedings
- d. **Multiple Minors (siblings) and Adults (siblings, spouses)** - Section 475.065 allows petitions to be filed in one estate but for case management purposes, individual estates are required. Please reference the companion case names in a Note to Clerk. The court will only require 1 filing fee but the Sheriff Fee must be filed for service in each case.
- e. Sheriff Fee is for service to be completed by St. Louis County Sheriff

3. No deposit required:

- a. Petitions filed by State of Missouri or St. Louis County.
- b. Motion and Affidavit in Support of Request to Proceed as Poor Person (if denied, deposit required)
- c. Certificate of Inability to Pay Costs (must be signed by Judge or Commissioner)

4. Payment Options:

- a. e-Filed:
 - i. Credit Card
 - ii. Debit Account:
 - 1. Must be set up through Accounting Division
 - 2. Contact Accounting Department – (314) 615-8031
 - iii. e-Check
- b. Cash
- c. Debit/Credit Card
- d. Check payable to St. Louis County Circuit Clerk

Deposits for Proceedings for Deceased Persons:

Type of Proceeding	Cost Deposit	Cost Deposit Publication Required	Additional Certified Copy	St. Louis County Sheriff Fee	Additional Information
Order for Refusal of Letters - Spouse	\$72		\$3.50		
Order for Refusal of Letters- Creditor	\$72		\$3.50		
Order for Refusal of Letters – Unmarried Minor	\$72		\$3.50		
Amended Refusals	\$72		\$3.50		
Will Filed Only – No Other Proceedings	No Charge				
Application Probate of Will	\$72				
Application Rejection of Will	\$72				
Commissions	\$5				
Deposited for Safekeeping (during testator’s lifetime)	\$3				
Citation to Produce Will	\$72 plus Sheriff Fee			\$36 per person served	Cost Deposit plus Sheriff Fee for each person to be served
Request to Transmit Original Will to Another County	\$10				
Affidavit Collection Small Estate – With Will	\$107	\$157 - B	\$6.50		Requires filing of Application for Probate of Will
Affidavit Collection Small Estate – Will Previously Admitted	\$72	\$157 – B	\$6.50		
Affidavit Collection Small Estate – Without Will	\$107	\$122 - B	\$6.50		
Amended Small Estates	\$107	\$122 - B	\$6.50		
Application Probate of Will and Petition for Letters Testamentary		\$255 - B	\$2.50 for Letters		Separate petitions required - Cost deposit reflects both petitions
Petition for Letters Testamentary – Will Previously Admitted		\$220 - B	\$2.50 for Letters		
Petition for Letters of Administration		\$220 – B	\$2.50 for Letters		
Petition for Successor Letters – Deceased Person	No Charge				
Petition to Require Administration	\$152				
Petition to Determine Heirship		\$167 – MLM \$157 - LL			

Type of Proceeding	Cost Deposit	Cost Deposit Publication Required	Additional Certified Copy	St. Louis County Sheriff Fee	Additional Information
Petition to Dispense with Administration	\$35				
Petition for Presumption of Death		\$312 – MLM \$288 - LL			Requires 2 publications
Filing Authenticated Copies – Will; Order Admitting; Letters by Non-Resident Personal Representative	\$72				
Petitions to Open Safe Deposit Box	\$10				Includes 1 original sealed order
Petition for Authorization to Obtain Medical Records	\$72				
Petition to Reopen Estate and Reinstate Personal Representative	No Charge				

Deposits for Proceedings for Guardianship and/or Conservatorship - Adult:

Type of Proceeding	Cost Deposit	Cost Deposit Publication Required	Additional Certified Copy	St. Louis County Sheriff Fee	Additional Information
Petition for Appointment of Guardian	\$673		\$2.50 for Letters		Deposit includes Sheriff Fee
Petition for Appointment of Conservator	\$673		\$2.50 for Letters		Deposit includes Sheriff Fee
Petition for Appointment of Guardian and Conservator	\$673		\$2.50 for Letters		Deposit includes Sheriff Fee
Petition for Appointment of Conservator for Missing Person		\$172 – MLM \$182 - LL	\$2.50 for Letters		
Petition for Successor Letters Guardian and/or Conservator - Adult	\$75		\$2.50 for Letters		
Petition for Sale of Real Estate by Non-Resident Conservator	\$72				

Deposits for Proceedings for Guardianship and/or Conservatorship - Minor:

Type of Proceeding	Cost Deposit	Cost Deposit Publication Required	Additional Certified Copy	St. Louis County Sheriff Fee	Additional Information
Petition for Appointment of Guardian (Non MCD) – No service	\$247		\$2.50 for Letters		
Petition for Appointment of Guardian (Non MCD) – Service by Sheriff	\$497 plus Sheriff Fee			\$36 per person served	
Petition for Appointment of Guardian (Non MCD) – Service by Publication		\$582 - B			
Petition for Appointment of Guardian (Non MCD) – Service - Combination		\$582 – B plus Sheriff Fee		\$36 per person served	
Petition for Appointment of Guardian (MCD)	\$247 plus Sheriff Fee			\$36 per person served	
Petition for Appointment of Guardian and Conservator – Service by Sheriff	\$247 plus Sheriff Fee			\$36 per person served	
Petition for Appointment of Guardian and Conservator – Service by Publication		\$582 - B			
Petition for Appointment of Guardian and Conservator – Service - Combination		\$582 – B plus Sheriff Fee		\$36 per person served	
Petition for Appointment of Conservator – Service by Sheriff	\$97 plus Sheriff Fee			\$36 per person served	
Petition for Appointment of Conservator – Service by Publication		\$172 – MLM \$182 - LL			
Petition for Appointment of Conservator – Service - Combination		\$172 – MLM \$182 – LL plus Sheriff Fee		\$36 per person served	
Petition for Successor Letters Guardian and/or Conservator - Minor	\$60				
Petition to Dispense With Conservatorship	\$72		\$2.50 for Judgment		
Petition for Appointment of Successor Custodian	\$82		\$2.50 for Judgment		

Deposits for Proceedings for Trusts:

Type of Proceeding	Cost Deposit	Cost Deposit Publication Required	Additional Certified Copy	St. Louis County Sheriff Fee	Additional Information
Trust Registrations	\$82				
Trust Filings per 456.6-604.1(3) RSMo	\$82				
Adversarial Trust Matters (MUTC)	\$97 plus Sheriff Fee			\$36.00 per person served	

Clerk Fees:

Type of Proceeding	Estate Value	Fee	Additional Information
Inventory Value – Deceased Persons ONLY	\$0 - \$50,000	\$0	This fee is included in the Cost Deposit on Petitions for Letters
	\$50,001 - \$100,000	\$50	
	\$100,001 - \$150,000	\$100	
	\$150,001 - \$200,000	\$150	
	\$200,001 - \$250,000	\$200	
	\$250,001 - \$300,000	\$250	
	\$300,001 - \$350,000	\$300	
	\$350,001 - \$400,000	\$350	
	\$400,001 - \$450,000	\$400	
	Over \$450,000	\$450	
Annual Charge – Deceased Persons		\$30	
Annual Charge – Conservator Adult		\$30	Includes estates with both Guardian and Conservator
Annual Charge – Conservator Minor		\$25	Includes estates with both Guardian and Conservator
Petitions to Sell Real Estate – only when publication ordered		\$129 – MLM \$73 - LL	Publication Costs
Court Reporter Fee		\$15	
Change of Venue – Another Missouri County		\$10	Only if original documents to be sent to receiving court
Change of Venue – Another State		\$10 plus \$1 per page copy fees	
Copies		\$1 per page of document	Not certified or authenticated
Certified Copies		\$1.50 plus \$1 per page of document	
Authenticated Copies		\$4.50 plus \$1 per page of document	