

## CIRCUIT COURT OF ST. LOUIS COUNTY STATE OF MISSOURI

### NEUTRAL QUALIFICATION FORM Pursuant to Local Rule 38

I am applying for inclusion on the list of neutrals to be maintained by the Circuit Clerk pursuant to Local Rule 38 of the Circuit Court of St. Louis County. The following information is supplied in support of this application.

sup	pport of this application.		,1
1.	Name: SUAR+	Michelle	4rette
	(Last)	(First)	(Middle)
2.	Address: 8432 Roana	oke Drive	3
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	ST. Louis	S MD (State)	103121- (ZIP+4)
3.	Telephone Number: (814) 383	8719	
4.	Facsimile Number:	The state of the s	و المارية
5.	State the standard hourly fee for you	ur services as a neutral	150.00
6.	List your appropriate training or equipment resolution as required for certification	uivalent experience in condu on under Supreme Court Rul	octing alternative dispute e 17.04.
	University of Misson CENTER FOR THE ST	usi-Columbia -	School Of LAW Resoluted
7.	Please list all areas of substantive la part of your professional backgroun That I Master de	d or practice	
	and I am A take	14 (Welapsta	

a. Have you ever been disciplined for violation of any code of professional ethics or responsibility? NO.  b. Have you ever pled guilty to or been found guilty of a felony? NO.  c. Have you ever been found liable for fraud or any other intentional tort? NO.  d. Have you ever had a professional license revoked or suspended for reasons other than non-payment of dues? NO.  e. Have any professional malpractice judgments been entered against you? NO.  9. List the courts and professional organizations in which you currently hold certifications as a neutral, mediator, arbitrator, or other ADR service provider.  NONE.  10. In the space below, briefly describe your experience, qualifications, special areas of expertise, and any other reasons why you should be selected as a neutral.  Thave had serveral years of expertises an entered against you?  10. In the space below, briefly describe your experience, qualifications, special areas of expertise, and any other reasons why you should be selected as a neutral.  Thave had serveral years of expertises an entered against you?  10. In the space below, briefly describe your experience, qualifications, special areas of expertises, and any other reasons why you should be selected as a neutral.  Thave had serveral years of expertises and that the white had been the provided and the had been the provided and the had serveral and the had server	8.	[If the answer to any of the following questions is yes, please explain the circumstances on a separate sheet and attach.]			
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2.3.06		g	selected as A neutral		
7 (Signature) 2.3.06 (Date)					
			(Signature) 2.3.00 (Date)		

<ol> <li>[If the answer to any of the following questions is yes, please explain the cir on a separate sheet and attach.]</li> </ol>					
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		2.3.06			
		(Data)			

Jim Levin Associate Director CSDR

Training Coordinator Paul Ladehoff

January 9-11, 2006

## Mediation Training for Civil Cases

Missouri Supreme Court Rule 17 by completing the 20.5 hour seminar has fulfilled the mediation training requirement set out in

## Michelle Smart

Hereby Certify That

Center for the Study of Dispute Resolution University of Missouri - Columbia - School of Law



EDUCATION:

M.S.W., Washington University, St. Louis, MO, 1991 CORO Midwestern Center Women in Leadership Program **FFILIATION** 

Board Member of Missouri Association of Geologist

hemical dependency programs. Coordinated program activities with state agencies, client and served as Division of Alcohol and Drug Abuse liaison to community providers in developing deviewed proposals for new programs.

DEPARTMENT OF MENTAL HEALTH, St. Louis, MO.

ounselors and administrative staff to ensure that client's were receiving care by qualified staff. ensure compliance to program guidelines. Provided in-service training and technical assistance to

rdited Division of Alcohol and Drug Abuse funded programs and monitored treatment facilities to

ach family's stabilization and success. Administer \$ 1.5 million budget. EPARTMENT OF MENTAL HEALTH, Kansas City, MO.

9/1994-10/1996

irectly supervise 6 department heads addressing clients' quality of life issues and working towards

tervention, drug and alcohol rehabilitation and children's developmental assessment services. anage Community in Partnership Family Center providing temporary family housing, crisis HE SALVATION ARMY, St. Louis, MO

0/1996-10/1999

lances among practitioners, policy makers, funders, and consumers to support and implement

ervene in the lives of people with substance abuse disorder and foster regional and national atment practitioners, heighten the awareness of all professionals who have the opportunity to

ontracted services for an agency with a mission is to increase the knowledge and skills of addiction

DDICTION TECHNOLOGY TRANSFER CENTER, Kansas City, MO

2/1996- 7/2002

Washington University Alumni Association

EXPERIENCE:

SUMMARY:

OBJECTIVE:

8436 Roanoke Drive • St. Louis, MO 63121 • (314) 383-8719 or (314) 369-265

Versatile, energetic manager with proven directional leadership experience

Missouri Division of Alcohol and Drug Abuse St. Louis MO.

coordinating the St. Louis 25 - Cities Initiative through the Office of National Drug Control Policy

8/2004 - present

6/2004 – present

versee every aspect of the Urban Revitalization, of the Hill District In Pittsburgh with Public

11/1999 -3/ 2003

Developed organization infrastructure, which will include: office procedures, accounting systems, raining, event planning, fundraising and cultivating relationships with agencies that move CCFC

COMMITTED CARING FAITH COMMUNITIES, St. Louis, MO.

2/ 2004 -9/2005

nplementation the Assertive Continuing Care Community case management program for RBAN STRATEGIES/McCormack Baron St. Louis MO.

3/ 2003 - 2/2004

JRBAN STRATEGIES/McCormack Baron, Pittsburgh PA,

ssisting the St. Louis site with the Implementation of the HOPE VI Community Supportive Services

organizational skills to provide leadership for stability and growth in an organization. An administrative position, which requires exceptional problem solving, communication and

MICHELLE Y. SMART



## CIRCUIT COURT OF ST. LOUIS COUNTY STATE OF MISSOURI

## NEUTRAL QUALIFICATION FORM Pursuant to Local Rule 38

Name:

SMART

(Middle)

<u>.</u>

7.		4 0	လ	'n
Please list all areas of substantive law or experience which are or have been a significant part of your professional background or practice. アルドル (アドイン・アン・アンドイン・アン・アンドイン・アン・アン・アンドイン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン・アン	List your appropriate training or equivalent experience in conducting alternative dispute resolution as required for certification under Supreme Court Rule 17.04.  [LINVIAS, 470 104 といろのは、- つしんははい - こりの 1 04 しみんしい 1 1050 とり 1 105 しんしょい 1 1050 とり 1 105 しんしょい 1 1050 とり 1 1050	Facsimile Number:	S). $LOUS$ $LO$ $(2lP+4)$ $(2lP+4)$ $(2lP+4)$	Address: 8432 Roanoko Brive

- If the answer to any of the following questions is yes, please explain the circumstances on a separate sheet and attach.]
- a. Have you ever been disciplined for violation of any code of professional ethics or responsibility?
- o. Have you ever pled guilty to or been found guilty of a felony? \_\_\_N ①
- 5. Have you ever been found liable for fraud or any other intentional tort? <u>ND</u>
- . Have you ever had a professional license revoked or suspended for reasons other than non-payment of dues? \_\_N\\)\_\_\_
- e. Have any professional malpractice judgments been entered against you? \_\\(\hat{U}\)
- 9. List the courts and professional organizations in which you currently hold certifications as a neutral, mediator, arbitrator, or other ADR service provider. NONE

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(Date)

THIS FORM WILL BE MADE AVAILABLE TO THE PARTIES TO ASSIST THEM IN CHOOSING A NEUTRAL



## University of Missouri - Columbia - School of Law Center for the Study of Dispute Resolution

Hereby Certify That

## Michelle Smart

Missouri Supreme Court Rule 17 by completing the 20.5 hour seminar has fulfilled the mediation training requirement set out in

# Mediation Training for Civil Cases

January 9-11, 2006

Paul Ladehoff
Training Coordinator

Jim Levin

Associate Director CSDR

### MICHELLE Y. SMART

8436 Roanoke Drive • St. Louis, MO 63121 • (314) 383-8719 or (314) 369-265

**OBJECTIVE:** 

An administrative position, which requires exceptional problem solving, communication and organizational skills to provide leadership for stability and growth in an organization.

**SUMMARY:** 

Versatile, energetic manager with proven directional leadership experience.

**EXPERIENCE:** 

Missouri Division of Alcohol and Drug Abuse St. Louis MO.

8/2004 - present

Consultant

Coordinating the St. Louis 25 – Cities Initiative through the Office of National Drug Control Policy

Missouri Institute of Mental Health St. Louis MO.

6/2004 – present

Consultant

Implementation the Assertive Continuing Care Community case management program for adolescents

URBAN STRATEGIES/McCormack Baron St. Louis MO.

2/ 2004 -9/2005

Consultant

Assisting the St. Louis site with the Implementation of the HOPE VI Community Supportive Services component.

URBAN STRATEGIES/McCormack Baron, Pittsburgh PA,

3/2003 - 2/2004

**Program Director** 

Oversee every aspect of the Urban Revitalization, of the Hill District In Pittsburgh with Public Housing tenants.

COMMITTED CARING FAITH COMMUNITIES, St. Louis, MO.

11/1999 -3/ 2003

Consultant

Developed organization infrastructure, which will include: office procedures, accounting systems, training, event planning, fundraising and cultivating relationships with agencies that move CCFC toward their mission.

ADDICTION TECHNOLOGY TRANSFER CENTER, Kansas City, MO

2/1996- 7/2002

Consultant/Trainer

Contracted services for an agency with a mission is to increase the knowledge and skills of addiction treatment practitioners, heighten the awareness of all professionals who have the opportunity to intervene in the lives of people with substance abuse disorder and foster regional and national alliances among practitioners, policy makers, funders, and consumers to support and implement best treatment practices.

THE SALVATION ARMY, St. Louis, MO.

10/1996-10/1999

<u>Administrator</u>

Manage Community in Partnership Family Center providing temporary family housing, crisis intervention, drug and alcohol rehabilitation and children's developmental assessment services. Directly supervise 6 department heads addressing clients' quality of life issues and working towards each family's stabilization and success. Administer \$ 1.5 million budget.

DEPARTMENT OF MENTAL HEALTH, Kansas City, MO.

9/1994-10/1996

Community Development Specialist

Audited Division of Alcohol and Drug Abuse funded programs and monitored treatment facilities to ensure compliance to program guidelines. Provided in-service training and technical assistance to counselors and administrative staff to ensure that client's were receiving care by qualified staff. Reviewed proposals for new programs.

DEPARTMENT OF MENTAL HEALTH, St. Louis, MO.

8/1992-9/1994

Community Development Specialist

Served as Division of Alcohol and Drug Abuse liaison to community providers in developing chemical dependency programs. Coordinated program activities with state agencies, client and advocacy groups to minimize duplication of services.

**AFFILIATION:** 

Board Member of Missouri Association of Geologist

Washington University Alumni Association

CORO Midwestern Center Women in Leadership Program

**EDUCATION:** 

M.S.W., Washington University, St. Louis, MO, 1991

LCSW Licenses Clinical Social Work 1991

B.A., Sociology, St. Louis University, 1985

KICHEILE SHANT
8430 ROUNDILE M.
57. LOUIS, MO 43121

Fro From ST LOUIS MO 631

FEB O @ 2006

CIRCUM CLERK ST. LOWING COUNTY AND EXSON

Circuit Court of ST. Louis County 5th Floor 7900 Carondelet Av

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